



Alberta Golf Volunteer Application Procedures

Last updated: January 24, 2023

Thank you for your interest in serving Alberta Golf this coming season. We are always looking for individuals who are willing to become qualified course raters or certified rules officials. We also have roles for individuals who wish to help with a variety of onsite tournament duties including starting, scoring, refreshment services and spotting. Throughout the province our volunteers serve in the best interests of Alberta Golf as we continue to provide benefits for more than 50,000 golfers.

After reading through the following step-by-step volunteer guideline, should you have any further questions about specific volunteer roles or the application process itself, please reach out to our office at any time by email: info@albertagolf.org or by phone 403.236.4616.

Step 1. Submit Annual Volunteer Application Form and Policy Documents

All volunteers must submit the volunteer application form and required policy acknowledgement form.

Step 2. Complete the online Respect in the Workplace program

Alberta Golf remains committed to the *Respect in Sport* training program. As the provincial sport organization for golf, we want to demonstrate leadership in the industry by taking the issues of bullying, abuse, harassment and discrimination seriously, and wanting to take positive steps to ensuring a positive sport and workplace culture. Once the application form has been approved, a link to the online certification program will be sent to the volunteer for completion.

Step 3. Approval

Once the application form has been received and the Respect in the Workplace training program has been completed, the volunteer will be added to our active volunteer list. A welcome kit will be delivered prior to the beginning of the golf season.

Step 4. Role Assignment

Drawing from the active volunteer list, our staff will compile annual course rating teams and competition duty rosters. Once roles have been assigned, each volunteer will be asked to validate their assignment.

Step 5. Training and Communication

Where certification or training is required to fulfill a volunteer role, this will be provided by Alberta Golf in conjunction with Golf Canada. Volunteers will be informed of the current reimbursement and recognition policies in place.

For more information:	Volunteer Management Alberta Golf 22 – 11410 27 Street SE Calgary, Alberta
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